



# **Fees and Charges**

**2022/23**

All fees & charges are quoted exclusive of VAT. Specific services are subject to VAT as required by HM Revenue and Customs. Therefore, where applicable, VAT will be charged in addition to the quoted fee or charge.

SCOTTISH BORDERS COUNCIL FEES & CHARGES								
	2020/21 Charge (excl.vat)	2021/22 Charge (excl.vat)	2022/23 Charge (excl.vat)	Increase %	Estimated Usage	Estimated Impact of Inflation Increase £'s		
<b>Infrastructure &amp; Environment</b>								
<b>Parks &amp; Environment</b>								
<b>Burial Grounds</b>								
<b>Purchase of Ground</b>								
Lairs for one or two interments	£846.00	£872.00	£899.00	3.10%	221	£ 5,967		
Woodland burial - land (includes tree)	£846.00	£872.00	£899.00	3.10%				
Lairs for cremation caskets (up to 4)	£846.00	£872.00	£899.00	3.10%				
<b>Interments</b>								
Adults (first, or re-open)	£728.00	£750.00	£773.00	3.07%	581	£ 13,363		
Woodland burial - interment	£728.00	£750.00	£773.00	3.07%				
Cremation caskets	£242.00	£250.00	£258.00	3.20%				
<b>Interments on a Saturday (last interment 10:30am)</b>								
Adult	£935.00	£964.00	£993.00	3.01%				
For sights with junctions or more than two approaches	£381.00	£393.00	£405.00	3.05%				
<b>Interments on a Sunday, holiday or out with seasonal working hours</b>								
Adult	£1,233.00	£1,270.00	£1,309.00	3.07%				
Cremation caskets	£494.00	£509.00	£525.00	3.14%				
<b>Other Charges</b>								
Re-issue of lair certificate	£30.00	£31.00	£32.00	3.23%	5	£ 5		
Burial search fee - first hour	£47.00	£48.50	£50.00	3.09%	100	£ 150		
Burial search fee - second hour	£47.00	£48.50	£50.00	3.09%				
Burial search fee - each additional hour	£11.80	£12.20	£12.60	3.28%				
Marking out, excavate only	£158.00	£163.00	£168.00	3.07%	0	£ -		
<b>Headstone foundations</b>								
Marking out, excavate, lay foundation	£187.00	£193.00	£199.00	3.11%	304	£ 1,824		
Marking out, excavate only	£158.00	£163.00	£168.00	3.07%	9	£ 45		
<b>Administration Charges</b>								
Non resident lair sale/interment premium 50% of fee	£424.00	£437.00	£451.00	3.20%	13	£ 182		
Admin fee per burial	£58.00	£60.00	£62.00	3.33%	577	£ 1,154		
Issuing Title deed	£29.00	£30.00	£31.00	3.33%	220	£ 220		
Fee selling lair back to SBC - 10% of price paid	£0.00	£0.00	£0.00		10	£ -		
Fee to test dig a lair	£728.00	£750.00	£773.00	3.07%	0	£ -		
Marking a grave for placement of small memorial	£97.00	£100.00	£103.00	3.00%	12	£ 36		
Scattering ashes	£58.00	£60.00	£62.00	3.33%	0	£ -		
Memorial Tree	£34.00	£35.00	£36.00	2.86%	3	£ 3		
<b>Public Conveniences</b>								
RADAR Keys for disabled facilities	£5.00	£5.00	£5.00	0.00%	107	£ -		
<b>Parks &amp; Open Spaces</b>								
<b>Allotments</b>								
Admin Fee	£43.50	£43.50	£45.00	3.45%	82	£ 123		
No fee per m2 of plot has been charged								
A 50% concession is offered to new or existing tenants based on eligibility criteria, namely those in receipt of Universal Credit; Working Tax Credit; Income-based Employment and Support Allowance; Income-based Jobseeker's Allowance; Income Support; Housing Benefit; Pension Credit.								
<b>Changing Pavilion - Hawick</b>								
Dressing room and showers - per 2 teams								
- Adults, Monday to Saturday	£34.00	£35.00	£36.00	2.86%	19	£ 19		
- Adults, Sunday	£41.00	£42.00	£43.00	2.38%	0	£ -		
- Juveniles, Monday to Saturday	£14.00	£14.50	£15.00	3.45%	1	£ 1		
- Juveniles, Sunday	£16.00	£16.50	£17.00	3.03%	5	£ 3		
Individual showers inc. of dressing room								
- Adults	£2.00	£2.00	£2.00	0.00%	0	£ -		
- Juveniles	£1.00	£1.00	£1.00	0.00%	0	£ -		
Dressing room only - per 2 teams								
- Adults, Monday to Saturday	£15.00	£15.50	£16.00	3.23%	35	£ 18		
- Adults, Sunday	£17.00	£17.50	£18.00	2.86%	0	£ -		
- Juveniles, Monday to Saturday	£5.40	£5.60	£5.80	3.57%	0	£ -		
- Juveniles, Sunday	£6.40	£6.60	£6.80	3.03%	7	£ 1		
<b>Other Facilities</b>								
Small facilities (1-6 shows/stands) - Parks & Open Spaces	£120.00	£124.00	£128.00	3.23%	10	£ 40		
Medium Facilities - (7-12 shows/stands) Parks & Open Spaces	£239.00	£246.00	£254.00	3.25%	1	£ 8		
Large Facilities - (13 and over shows/stands) Parks & Open Spaces	£360.00	£371.00	£383.00	3.23%	1	£ 12		
					<b>TOTAL</b>	<b>£23,173</b>		

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SCOTTISH BORDERS COUNCIL FEES & CHARGES	2020/21 Charge (excl.vat)	2021/22 Charge (excl.vat)	2022/23 Charge (excl.vat)	Increase %	Estimated Usage	Estimated Impact of Inflation Increase £'s
<b>Infrastructure &amp; Environment</b>						
<b>Waste Management Services</b>						
<b>Waste Services</b>						
<b>Disposal Charges - per tonne, pro-rata</b>						
<b>Waste Transfer Stations</b>						
Bulky Waste	£ 142.00	£147.00	£151.00	2.72%	500	£ 2,000
Commercial & Demolition	£ 129.75	£134.00	£138.00	2.99%	600	£ 2,400
Mixed Municipal Waste	£ 140.50	£145.00	£149.00	2.76%	500	£ 2,000
Dry Mixed Recyclate - Please contact 0300 100 1800 for current price and further information					0	£ -
Wood - Please contact 0300 100 1800 for current price and further information					0	£ -
Administration Charge - charged per invoice. Invoices are collated on a monthly basis	£26.50	£27.50	£28.25	2.73%	328	£ 246
<b>Trade General Waste Contract (Bin) <sup>2,3</sup></b>						
1100 ltr	£1,076.40	£1,109.16	£1,142.96	3.05%	323	£ 10,917
660 ltr	£679.64	£700.44	£721.76	3.04%	202	£ 4,307
360 ltr	£359.84	£370.76	£382.20	3.09%	310	£ 3,546
240 ltr	£263.12	£271.44	£279.76	3.07%	101	£ 840
<b>Trade General Waste Sacks <sup>4</sup></b>						
Per 52 sacks	£138.32	£142.48	£146.64	2.92%	713	£ 2,966
Per 13 sacks (minimum purchase)	£34.58	£35.62	£36.66	2.92%	0	£ -
<b>Trade Recycling Contracts (Bin) <sup>4</sup></b>						
1100 ltr	£901.16	£957.32	£986.44	3.04%	0	£ -
660 ltr	£635.44	£672.88	£693.68	3.09%	67	£ 1,394
360 ltr	£292.24	£311.48	£321.36	3.17%	34	£ 336
240 ltr	£194.48	£203.84	£210.08	3.06%	71	£ 443
<b>Trade Recycling Contracts (Sacks) <sup>4</sup></b>						
Minimum (1 sack/week)	£97.76	£103.48	£106.60	3.02%	0	£ -
Small (3 sacks/week)	£177.84	£191.36	£197.08	2.99%	398	£ 2,277
Medium (7 sacks/week)	£410.80	£441.48	£454.48	2.94%	170	£ 2,210
Large (13 sacks/week)	£663.00	£716.56	£738.40	3.05%	50	£ 1,092
Large quantities from commercial producers will be priced on an individual basis, based on quantity & method of collection						
<b>Trade Recyclate Sacks (Additional to contract only)</b>						
Per 26 sacks	£48.88	£51.74	£53.30	3.02%	522	£ 814
<b>Food Contracts <sup>3</sup></b>						
140 ltr bin	£336.44	£336.44	£346.32	2.94%	76	£ 751
23 ltr bin	£77.48	£77.48	£80.08	3.36%	69	£ 179
1 roll of 35 ltr compostable liners (25 liners/roll)	£3.55	£3.75	£4.00	6.67%	622	£ 156
Replacement key for 140 ltr bin	£5.65	£5.80	£6.00	3.45%	6	£ 1
<b>Special Collections - Business</b>						
Per hour - pro-rata <sup>1</sup>	£121.50	£126.00	£130.00	3.17%	35	£ 140
Minimum charge (20 minutes) <sup>1</sup>	£43.00	£44.50	£46.00	3.37%	35	£ 53
<b>Special Collections - Domestic</b>						
Up to 5 articles (including fridges and freezers)	£40.00	£41.50	£42.75	3.01%	2,150	£ 2,688
<b>Community Recycling Centre Trade Access Permit - tickets are sold in books of 5 or 10 (Prices shown are per book of 5 tickets)</b>						
<b>Recycling permit</b>						
Small - (approx. small car or 1-4 bags)	£31.50	£32.50	£34.25	5.38%	5	£ 9
Medium - (approx. estate/car-derived van/4x4 or 5-9 bags)	£48.00	£49.50	£52.00	5.05%	5	£ 13
Large - (approx. large & small panel vans/micro & mini vans & transit vans not exceeding 3.5t gvw or 10-15 bags)	£60.00	£62.00	£65.25	5.24%	8	£ 26
<b>Recycling &amp; general waste permit</b>						
Small - (approx. small car or 1-4 bags)	£59.00	£61.00	£64.00	4.92%	2	£ 6
Medium - (approx. estate/car-derived van/4x4 or 5-9 bags)	£103.00	£107.00	£112.50	5.14%	0	£ -
Large - (approx. large & small panel vans/micro & mini vans & transit vans not exceeding 3.5t gvw or 10-15 bags)	£143.00	£148.00	£155.50	5.07%	62	£ 465
<b>Electrical Household Clearance items Permit</b>						
Small load	£10.50	£11.00	£11.50	4.55%	60	£ 30
<b>Charity disposing of donated household goods</b>						
Small - (approx. small car or 1-4 bags)	£10.50	£11.00	£11.00	0.00%	0	£ -
Medium - (approx. estate/car-derived van/4x4 or 5-9 bags)	£21.00	£22.00	£22.00	0.00%	2	£ -
Large - (approx. large & small panel vans/micro & mini vans & transit vans not exceeding 3.5t gvw or 10-15 bags)	£31.00	£32.00	£33.00	3.13%	0	£ -
<b>TOTAL</b>						<b>£42,304</b>

<sup>1</sup> Additional labour, plant and machinery charged at dayworks rates

<sup>2</sup> Annual charge based on one collection per week

<sup>3</sup> Includes Bin rental, disposal and service

<sup>4</sup> Includes disposal and service

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SCOTTISH BORDERS COUNCIL FEES & CHARGES	2020/21 Charge (excl.vat)	2021/22 Charge (excl.vat)	2022/23 Charge (excl.vat)	Increase %	Estimated Usage	Estimated Impact of Inflation Increase £'s
<b>Infrastructure &amp; Environment Roads &amp; Infrastructure</b>						

#### Road Closure

Per Notice	£160.00	£165.00	£170.00	3.03%	3	£ 15
Per Order	£330.00	£340.00	£350.00	2.94%	169	£ 1,690

Costs for Road Closures are currently being reviewed. It is proposed to introduce a sliding scale depending on the complexity of the closure, however no figures have been agreed as yet

#### Scaffolding Permits

Up to 3 months and every subsequent 3 months to a maximum of 4 payments (Min to Max)	£145.00	£150.00	£155.00	3.33%	64	£ 320
	£562.00	£579.00	£600.00	3.63%	0	£ -
	£655.00	£675.00	£695.00	2.96%	0	£ -
	£752.00	£775.00	£799.00	3.10%	0	£ -
	£850.00	£876.00	£905.00	3.31%	0	£ -

#### Temporary Traffic Light Permits

For sights with junctions or more than two approaches	£70.00	£72.50	£75.00	3.45%	286	£ 715
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#### De-icing salt

Supplied to the public <sup>1</sup> - 1 tonne or more (pro-rata)	£88.50	£91.50	£96.50	5.46%	350	£ 1,752
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#### Langlee Recycling Centre

Cover/Washed/Sharp Sand	£22.75	£24.00	£25.00	4.17%	753	£ 753
Building Sand	£22.75	£24.00	£27.00	12.50%	152	£ 456
6mm to 10mm Pipe Bedding	£15.50	£16.00	£16.50	3.13%	135	£ 68
12mm to 25mm Pipe Bedding	£13.50	£14.00	£14.50	3.57%	418	£ 209
25mm to 75mm Type B Filler	£11.00	£11.25	£11.00	-2.22%	366	£ -92
Type 1 Sub-Base	£8.25	£7.50	£7.50	0.00%	6	£ -
Concrete Mix	£15.00	£15.50	£16.00	3.23%	441	£ 221
Crusher Run 4"	£7.75	£8.00	£8.00	0.00%	838	£ -
4 by 2 Clean Stone	£9.75	£10.00	£10.25	2.50%	549	£ 137
Topsoil (as dug)	£6.50	£6.75	£7.00	3.70%	0	£ -
Screened Top Soil	£29.00	£30.00	£31.00	3.33%	29	£ 29
Verge Soil	£4.50	£4.75	£5.00	5.26%	59	£ 15
Plainings	£9.75	£9.00	£9.25	2.78%	35	£ 9
Reinstatement Soil	£14.25	£14.75	£15.25	3.39%	25	£ 13
Rubble	£6.75	£7.50	£8.00	6.67%	0	£ -
Soil and Stone	£6.75	£7.50	£8.00	6.67%	0	£ -
Slate	£6.75	£7.50	£8.00	6.67%	0	£ -
Tar Cuttings	£6.75	£7.50	£8.00	6.67%	0	£ -
Reinforced Concrete	£20.75	£22.00	£25.00	13.64%	0	£ -

#### Road Occupation

Road Opening Permits	£108.00	£108.00	£108.00	0.00%	87	£ -
Road Occupation Permits	£36.00	£36.00	£36.00	0.00%	50	£ -

**TOTAL** **£6,308**

<sup>1</sup>excluding delivery - call 01835 825571 for quotation

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SCOTTISH BORDERS COUNCIL FEES & CHARGES	2020/21 Charge (excl.vat)	2021/22 Charge (excl.vat)	2022/23 Charge (excl.vat)	Increase %	Estimated Usage	Estimated Impact of Inflation Increase £'s
Infrastructure & Environment Planning						

#### Access & Countryside

##### Archaeology

Professional time (per hour)	£69.00	£71.00	£73.00	2.82%	10	£ 20
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##### Books/Leaflets

Borders Heritage Book	£5.00	£5.00	£5.00	0.00%	0	£ -
Tweed Rivers Book	£9.99	£9.99	£9.99	0.00%	0	£ -
Town Trail Leaflets	£1.00	£1.00	£1.00	0.00%	0	£ -
Paths around (old stock)	£1.00	£1.00	£1.00	0.00%	0	£ -
Paths around (new stock)	£2.00	£2.00	£2.00	0.00%	0	£ -
Short walks on the Eastern Southern Upland Way	£2.50	£2.50	£2.50	0.00%	0	£ -
St Cuthberts Way Short Walks	£9.99	£9.99	£9.99	0.00%	0	£ -

Access Exemption Notices <sup>5</sup>			£100.00		20	£ 2,000
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Filming on Council land (per half day)			£350.00		1	£ 350
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#### Housing

Landlord Registration - Principal Fee <sup>1</sup>	£65.00	£67.00	£67.00	0.00%	1,833	£ -
Landlord Registration - Property Fee <sup>1</sup>	£15.00	£15.00	£15.00	0.00%	1,000	£ -
Landlord Registration - Late Application Fee <sup>1</sup>	£130.00	£133.00	£133.00	0.00%	0	£ -
Private Sector Housing Grant - Recording Fee <sup>1</sup>	£60.00	£70.00	£70.00	0.00%	0	£ -
Private Sector Housing Grant - Admin Fee	£113.00	£117.00	£121.00	3.42%	80	£ 320

#### Development Management

##### Pre-Planning Application Advice Service

##### Written Response

##### Type of Development

Local Development (other than housing)	£110.00	£143.00	£185.00	29.37%	45	£ 1,890
Proposals for 1-2 house/s or flats	£110.00	£143.00	£185.00	29.37%	45	£ 1,890
Housing developments (3-49 houses)	£260.00	£338.00	£350.00	3.55%	13	£ 156
Housing developments (more than 49 houses or sites over 2 hectares)	£460.00	£598.00	£600.00	0.33%	0	£ -
Renewable Energy Projects over 2 hectares	£760.00	£988.00	£1,500.00	51.82%	0	£ -
All other major developments	£460.00	£598.00	£1,000.00	67.22%	2	£ 804

#### Meeting (per meeting)

##### Type of Development

Local Development (other than housing)	£260.00	£338.00	£400.00	18.34%	13	£ 806
Proposals for 1-2 house/s or flats	£260.00	£338.00	£400.00	18.34%	13	£ 806
Housing developments (3-49 houses)	£410.00	£533.00	£640.00	20.08%	0	£ -
Housing developments (more than 49 houses or sites over 2 hectares)	£710.00	£923.00	£1,250.00	35.43%	0	£ -
Renewable Energy Projects over 2 hectares	£1,010.00	£1,313.00	£2,500.00	90.40%	0	£ -
All other major developments	£710.00	£923.00	£1,500.00	62.51%	0	£ -

#### Non-material variations<sup>5</sup>

Householder			£60.00		83	£ 5,000
Local			£120.00		0	£ -
Major			£200.00		0	£ -

SCOTTISH BORDERS COUNCIL FEES & CHARGES	2020/21 Charge (excl.vat)	2021/22 Charge (excl.vat)	2022/23 Charge (excl.vat)	Increase %	Estimated Usage	Estimated Impact of Inflation Increase £'s
<b>Infrastructure &amp; Environment Planning</b>						
<b>Building Standards Service</b>						
<b>Preliminary Enquiries</b>						
<b>Written Response<sup>5</sup></b>						
For Parts 1 to 7 inclusive: 50% of Building Warrant fee based on value of work <sup>2</sup> (minimum fee)		£150.00	£200.00		0	£ -
For Part 1 only: 5% of half warrant fee <sup>3</sup>		Minimum fee for single Part is £100.00. If more than one single Parts are requested, minimum fee is £150.00.	Minimum fee for single Part is £130.00. If more than one single Parts are requested, minimum fee is £200.00.		0	£ -
For Part 2 only: 35% of half warrant fee <sup>3</sup>				0	£ -	
For Part 3 only: 10% of half warrant fee <sup>3</sup>				0	£ -	
For Part 4 only: 10% of half warrant fee <sup>3</sup>				0	£ -	
For Part 5 only: 5% of half warrant fee <sup>3</sup>				0	£ -	
For Part 6 only: 30% of half warrant fee <sup>3</sup>				0	£ -	
For Part 7 only: 5% of half warrant fee <sup>3</sup>				0	£ -	

#### Meeting (per meeting)<sup>5</sup>

Domestic applications for single property		£60.00	£80.00	33.33%	3	£ 60
Domestic Developments up to 3 units		£180.00	£225.00	25.00%	3	£ 135
Domestic Developments 4-49 units		£360.00	£450.00	25.00%	0	£ -
Domestic Developments over 49 units		£720.00	£950.00	31.94%	0	£ -
Minor Non-Domestic applications for property in single use		£180.00	£225.00	25.00%	1	£ 45
Major or complex Non-Domestic applications for property in single use		£360.00	£400.00	11.11%	1	£ 40
Major or complex Non-Domestic applications for property in multiple use		£720.00	£950.00	31.94%	1	£ 230

Amendments to warrant for drainage works <sup>5</sup>			£100.00		100	£ 10,000
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#### Property Inspections

Letter confirming work carried out on site is exempt from Regulations 8 to 12 as defined in Schedule 1 to Mandatory Regulation 3. Fee includes a single visit to site.		£220.00	£280.00	27.27%	1	£ 60
Letter confirming work carried out on site did not require Building Warrant approval as defined in Schedule 3 to Mandatory Regulation 5. Fee includes a single visit to site.		£220.00	£280.00	27.27%	1	£ 60
Additional inspection to site in relation to the above to check any remedial work required, etc.		£110.00	£150.00	36.36%	1	£ 40

#### Letters of Confirmation

E-mail/letter clarifying that a proposal is exempt from the Standards or exempt from requiring Building Warrant approval as per Mandatory Regulations 3 and 5 respectively. (Specific answer based on drawings and specifications submitted. Answer will highlight areas where modification is required in order for proposal to be exempt or to comply with the Mandatory Standards.) <sup>2</sup>		£220.00	£280.00	27.27%	6	£ 360
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#### Permit to Use a Temporary Raised Structure

Administration fee for assessment of temporary raised structures – Raised seating structure.		£330.00	£430.00	30.30%	1	£ 100
Administration fee for assessment of temporary raised structures – Raised platform or stage greater than 30 m2.		£330.00	£430.00	30.30%	1	£ 100
Administration fee for assessment of temporary raised structures - Raised platform or stage less than 30 m2 with an overhead gantry.		£220.00	£300.00	36.36%	1	£ 80
Administration fee for assessment of temporary raised structures - Raised platform or stage less than 30 m2 without an overhead gantry.		£165.00	£200.00	21.21%	1	£ 35
Additional fee if Scottish Borders Council require to appoint an independent structural engineer in respect of an application to erect a temporary raised structure.		Engineer's fee			0	£ -

<b>SCOTTISH BORDERS COUNCIL FEES &amp; CHARGES</b>	<b>2020/21 Charge (excl.vat)</b>	<b>2021/22 Charge (excl.vat)</b>	<b>2022/23 Charge (excl.vat)</b>	<b>Increase %</b>	<b>Estimated Usage</b>	<b>Estimated Impact of Inflation Increase £'s</b>
<b>Infrastructure &amp; Environment Planning</b>						

#### **Safety at Sports Grounds Certificate**

Administration fee for assessment in respect of a general safety certificate <sup>4</sup>		£440.00	£550.00	25.00%	1	£ 110
Administration fee for an amendment to a general safety certificate <sup>4</sup>		£440.00	£550.00	25.00%	1	£ 110
Administration fee for annual assessment in respect of a general safety certificate.		£440.00	£550.00	25.00%	3	£ 330
Administration fee for assessment of a sports ground with a view to providing details on ground capacity. This includes assessments for clubs where capacity is to be verified for the Scottish Football Association		£440.00	£550.00	25.00%	2	£ 220

#### **Percolation Tests**

Witness of the third test percolation test and water table test hole and provision of design data in relation to provision of a closed soakaway infiltration trench. Maximum of 4 hours. (Tests one and two to be recorded by the applicant and water provided on site ready for the third test to be carried out.)		£330.00	£375.00	13.64%	1	£ 45
Additional charge per hour in relation to the above.		£110.00	£125.00	13.64%	0	£ -

#### **Administration Fee for Compliance, Dangerous or Defective Building Notice work undertaken**

Fee for Scottish Borders Council administrating works following issue of a notice for compliance, defect or danger.		20% of the cost of work plus VAT			0	£ -
Fee for Scottish Borders Council administrating works in relation to immediate dangers		20% of the cost of work plus VAT			0	£ -

#### **Roads Planning**

Vehicular Access Consent - to form or alter access over public footway or verge	£0.00	£202.00	£300.00	48.51%	35	£ 3,430
Road adoption searches (extended boundaries) <sup>5</sup>			£80.00		25	£ 2,000

<b>TOTAL</b>	<b>£</b>	<b>31,632</b>
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<sup>1</sup> Fees set by national agency.

<sup>2</sup> Minimum fee is £200.00

<sup>3</sup> Minimum fee for single Part is £130.00. If more than one single Parts are requested, minimum fee is £200.00

<sup>4</sup> Plus advert costs

<sup>5</sup> New fee

All fees & charges are quoted exclusive of VAT. Specific services are subject to VAT as required by HM Revenue and Customs. Therefore, where applicable, VAT will be charged in addition to the quoted fee or charge.

SCOTTISH BORDERS COUNCIL FEES & CHARGES	2020/21 Charge (excl.vat)	2021/22 Charge (excl.vat)	2022/23 Charge (excl.vat)	Increase %	Estimated Usage	Estimated Impact of Inflation Increase £'s
<b>Social Work &amp; Practice</b>						
Lunch Clubs (per meal)	£3.60	£3.70	£3.81	2.97%	0	£ -
Meals provided at Day Centres (per meal)	£3.60	£3.70	£3.81	2.97%	0	£ -
Meals at home (per meal)	£3.30	£3.40	£3.50	2.94%	40,000	£4,000
<b>Residential<sup>1</sup></b>						
Residential Homes in house (per week)	£723.00	£744.69	£767.03	3.00%	0	£ -
External Residential - Single Min (per week)	£614.07	£614.07	£614.07	0.00%	273,659	£ -
External Residential - Shared (per week)	£589.07	£589.07	£589.07	0.00%	0	£ -
External Nursing - Single Min (per week)	£714.90	£714.90	£714.90	0.00%	195,576	£ -
External Nursing - Shared (per week)	£689.90	£689.90	£689.90	0.00%	0	£ -
Residential Respite - Max (per week)	£512.00	£512.00	£512.00	0.00%	0	£ -
Bordercare Alarms (per week)	£4.65	£4.80	£4.94	2.92%	52,142	£7,300
Intermediate Care - Max (free for first 42 days)	£614.07	£744.69	£744.69	0.00%	0	£ -
Enhanced Residential	£714.90	£714.90	£714.90	0.00%	0	£ -
					<b>TOTAL</b>	<b>£11,300</b>

<sup>1</sup>The above charges are those set by the Council, where specific contribution is required by service users. Clients financially assessed under Self-Directed Support will pay a contribution to all services received, based on their ability to pay.

All fees & charges are quoted exclusive of VAT. Specific services are subject to VAT as required by HM Revenue and Customs. Therefore, where applicable, VAT will be charged in addition to the quoted fee or charge.



SCOTTISH BORDERS COUNCIL	2019/20 Charge (excl.vat)	2020/21 Charge (excl.vat)	2021/22 Charge (excl.vat)	2022/23 Charge (excl.vat)	Increase %	Estimated Usage	Estimated Impact of Inflation Increase £'s
<b>FEES &amp; CHARGES</b>							
<b>Education &amp; Lifelong Learning</b>							

#### School lets - Standard Rate

Assembly Hall - Per Band B Hall per hour <sup>1</sup>	£18.00	£18.50	£19.10	£19.70	3.14%	100	£ 60
Dining Hall per hour <sup>1</sup>	£10.50	£10.80	£11.15	£11.50	3.14%	100	£ 35
Library per hour <sup>1</sup>	£10.50	£10.80	£11.15	£11.50	3.14%	30	£ 11
Classroom per hour <sup>1</sup>	£5.50	£5.70	£5.90	£6.10	3.39%	50	£ 10
Craft Studio per hour <sup>1</sup>	£10.50	£10.80	£11.15	£11.50	3.14%	50	£ 18
Community Room per hour <sup>1</sup>	£5.50	£5.70	£5.90	£6.10	3.39%	200	£ 40
1 Court per hour <sup>1</sup>	£5.50	£5.70	£5.90	£6.10	3.39%	1,500	£ 300
2 Courts per hour <sup>1</sup>	£11.00	£11.40	£11.80	£12.20	3.39%	2,000	£ 800
3 Courts per hour <sup>1</sup>	£16.50	£17.00	£17.70	£18.30	3.39%	3,000	£ 1,800
4 Courts per hour <sup>1</sup>	£22.00	£22.80	£23.60	£24.40	3.39%	250	£ 200
Grass Pitch - all (per game up to 2 hours) <sup>1</sup>	£27.50	£28.50	£29.40	£30.30	3.06%	1,000	£ 900
Synthetic Pitch (2G)	£24.00	£25.00	£25.80	£26.60	3.10%	500	£ 400
Synthetic Pitch (2G) - Half Pitch	£12.00	£12.50	£12.90	£13.30	3.10%	3,000	£ 1,200

#### Discounts

Junior Use entitled to 33% discount

#### Commercial Rate

Twice Standard rate

#### Fees Music Instruction Fees

Residential Fee per pupil <sup>2</sup>	£115.00	£115.00	£120.00	£120.00	0.00%	175	£ -
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#### Early Learning Childcare

Non funded childcare fee per hour <sup>3</sup>	£3.20	£3.20	£3.20	£4.00	25.00%	2,500	£ 2,000
Non funded childcare fee per day (8-10 hours) <sup>3</sup>	£22.00	£22.00	£22.00	£32.00	45.45%	1,400	£ 14,000

#### School Meals

Primary Schools - Pupil Meal cost	£2.20	£2.30	£2.40	£2.40	0.00%	250,000	£ -
Primary Schools - Adult Meal cost	£2.70	£2.80	£2.90	£3.00	3.45%	3,000	£ 300
<b>TOTAL</b>							<b>£22,073</b>

<sup>1</sup> No Vat on multiple lets of 10+ dates

<sup>2</sup> Non Refundable £15 deposit per child

<sup>3</sup> New to the list

All fees & charges are quoted exclusive of VAT. Specific services are subject to VAT as required by HM Revenue and Customs. Therefore, where applicable, VAT will be charged in addition to the quoted fee or charge.

SCOTTISH BORDERS COUNCIL FEES & CHARGES	2020/21 Charge (excl.vat)	2021/22 Charge (excl.vat)	2022/23 Charge (excl.vat)	Increase %	Estimated Usage	Estimated Impact of Inflation Increase £'s
Resilient Communities						

#### Customer Services - Registrars

Notice of Marriage & Civil Partnerships each <sup>1 &amp; 2</sup>	£30.00	£30.00	£30.00	0.00%	335	£ -		
Extract <sup>1</sup>	£10.00	£10.00	£10.00	0.00%	3,264	£ -		
Religious Marriage <sup>1 &amp; 2</sup>	£70.00	£70.00	£70.00	0.00%	265	£ -		
Conducting Civil Marriage & Civil Partnership Registration in Office in Office Hours <sup>1 &amp; 2</sup>	£125.00	£125.00	£125.00	0.00%	406	£ 3,654.00		
Conducting Civil Marriage & Civil Partnership Registration in Office in Office Hours <sup>1 &amp; 2</sup> (booking over 3 months away)			£175.00					
Conducting Civil Marriage & Civil Partnership Ceremony in Office out with office hours <sup>5</sup>	£298.00	£305.00	£315.00	3.28%				
Conducting Civil Marriage & Civil Partnership Ceremony in Office on Saturday (before 5 p.m.) <sup>5</sup>	£340.00	£350.00	£360.00	2.86%				
Conducting Civil Marriage & Civil Partnership Ceremony in Office on Saturday (after 5 p.m.) <sup>5</sup>	£410.00	£420.00	£430.00	2.38%				
Conducting Civil Marriage & Civil Partnership Ceremony in Office with 9 or more guests <sup>5</sup>	£290.00	£300.00	£310.00	3.33%				
Civil Partnership converting to same sex marriage <sup>1</sup>	£30.00	£30.00	£30.00	0.00%				
Conducting Civil Marriage & Civil Partnership on a Sunday/Public Holidays & New Year at any venue <sup>5</sup>	£410.00	£420.00	£440.00	4.76%				
Conducting Civil Marriage & Civil Partnership after 5pm in Office <sup>5</sup>	£370.00	£380.00	£390.00	2.63%				
Conducting Civil Marriage & Civil Partnership in other venue (Monday to Saturday before 5pm) <sup>5</sup>	£390.00	£400.00	£410.00	2.50%				
Conducting Civil Marriage & Civil Partnership in other venue (Monday to Saturday after 5pm) <sup>5</sup>	£410.00	£420.00	£430.00	2.38%				
Naming & Vow renewing ceremony (during Office Hours)	£150.00	£155.00	£200.00	29.03%			8	£ 360.00
Naming & Vow renewing ceremony (Saturday)	£150.00	£155.00	£200.00	29.03%				
Naming & Vow renewing ceremony (after 5pm)	£150.00	£155.00	£200.00	29.03%				
Naming & Vow renewing ceremony Sunday/Public Holidays, Christmas & New Year	£180.00	£180.00	£225.00	25.00%				
Genealogy - per hour <sup>1</sup>	£15.00	£15.00	£15.00	0.00%	0	£ -		
Digros Print	£2.00	£2.00	£3.00	50.00%	12	£ 12.00		
Extracts search fee <sup>1 &amp; 2</sup>	£5.00	£5.00	£5.00	0.00%	63	£ -		
Private Citizenship	£68.00	£70.00	£75.00	7.14%	5	£ 25.00		
Blue Badges <sup>1</sup>	£20.00	£20.00	£20.00	0.00%	2,160	£ -		

<b>TOTAL</b>	<b>£4,051</b>
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<sup>1</sup> Fees set by national agency.

<sup>2</sup> Fees set by national agency, in some instances these were previously incorrectly published for 2018/19 and 2019/20. All fees were charged at the correct level which were less than the previously published Fees and Charges.

<sup>3</sup> New to the list

<sup>4</sup> Some fees and charges have not been increased, as these are quite high and there is low demand.

<sup>5</sup> Fee now includes a non-refundable deposit of £50. This replaces the ceremony advance booking fee (£40).

All fees & charges are quoted exclusive of VAT. Specific services are subject to VAT as required by HM Revenue and Customs. Therefore, where applicable, VAT will be charged in addition to the quoted fee or charge.

SCOTTISH BORDERS COUNCIL FEES & CHARGES	2020/21 Charge (excl.vat)	2021/22 Charge (excl.vat)	2022/23 Charge (excl.vat)	Increase %	Estimated Usage	Estimated Impact of Inflation Increase £'s
Finance & Corporate Governance Environmental Health						

#### Pest Control

Eradication (domestic premises) of wasps	£49.50	£49.50	£51.00	3.03%	455	£ 683
Eradication (domestic premises) of ants	£57.25	£59.00	£61.00	3.39%	50	£ 100
Eradication (domestic premises) of insects	£57.25	£57.25	£59.00	3.06%	20	£ 35
Eradication (domestic premises) of rats/mice including re-visit	£70.00	£73.33	£76.00	3.64%	150	£ 401
Eradication (domestic premises) of moles	Individually priced and a quotation provided				0	£ -
Eradication (domestic premises) of fleas <sup>1</sup> in up to 2 bedroom property. Additional bedroom fee £25.00 - quotation required for over 6 bedrooms	£63.50	£67.00	£69.00	2.99%	20	£ 40
Eradication (domestic premises) of bed bugs <sup>1</sup> in up to 2 bedroom property. Additional bedroom fee £40.00 - quotation required for over 6 bedrooms	£100.00	£105.00	£108.00	2.86%	5	£ 15
Eradication (commercial premises non-farm) of wasps	£51.00	£51.00	£53.00	3.92%	15	£ 30
Eradication (commercial premises non-farm) of ants	£66.50	£68.50	£71.00	3.65%	15	£ 38
Eradication (commercial premises non-farm) of insects	£66.50	£66.50	£68.00	2.26%	15	£ 23
Eradication (commercial premises non-farm) of rats/mice <sup>1</sup> including re-visit	£80.00	£83.33	£86.00	3.20%	9	£ 24
Eradication (commercial premises non-farm) of moles	Individually priced and a quotation provided				0	£ -
Eradication (commercial premises non-farm) of fleas	Individually priced and a quotation provided				0	£ -
Eradication (commercial premises non-farm) of bed bugs	Individually priced and a quotation provided				0	£ -

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#### Annual contracts for pest control for agricultural & commercial premises are costed individually

Stray Dog Re-Claiming Fee	£100.00	£100.00	£100.00	0.00%	65	£ -
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#### Animal Licensing

Selling Animals as Pets	£90.00	£374.00	£374.00	0.00%	3	£ -
Breeding of Animals- Dogs, Cats & Rabbits (1-3 years dependent on risk assessment)	£153.00	£360.00	£360.00	0.00%	6	£ -
Venison Dealers (3 years)	£115.00	£142.80	£147.00	2.94%	1	£ 4
Riding Establishments (1 year) <sup>2</sup>	£90.00	£111.60	£120.00	7.53%	21	£ 176
Dangerous Wild Animals (1 year) <sup>2</sup>	£91.00	£112.80	£116.00	2.84%	0	£ -
Animal Boarding Establishments (1 year)	£153.00	£189.60	£195.00	2.85%	41	£ 221
Zoo (4 years)	£450.00	£464.00	£478.00	3.02%	1	£ 14
Animal Welfare Establishment	£0.00	£280.00	£280.00	0.00%	0	£ -
Rehoming Animals (outwith an animal welfare establishment (25% discount applied for charities))	£0.00	£337.00	£337.00	0.00%	0	£ -

Fish Levy (charge is per hour - minimum charge 1 hour) <sup>3</sup>		£71.00	£73.00	2.82%	0	£ -
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#### Health Certificates

(charge is per hour - minimum charge 1 hour)

Export Health Certificates (Food)	£69.00	£71.00	£73.00	2.82%	800	£ 1,600
Export Health Certificates (Food) - outwith office hours		£106.00	£109.00	2.83%	0	£ -
Additional Charges:						
Attestation <sup>3</sup>		£71.00	£73.00	2.82%	4	£ 8
Correction / Re-issue of a Certificate	£23.25	£24.00	£25.00	4.17%	2	£ 2
Copies of a Certificate	£23.25	£24.00	£25.00	4.17%	0	£ -
Charge for a Certificate issued at point of entry rather than the originating authority.	£82.50	£85.00	£88.00	3.53%	0	£ -
Request for Country / Region / Product specific Certificate where there is an absence of a DEFRA agreed format.	£90.00	£93.00	£96.00	3.23%	0	£ -

#### Public Health Funerals

Recovery of funeral costs under section 50 of the National Assistance Act 1948	£210.00	£217.00	£224.00	3.23%	2	£ 14
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#### Abandoned Vehicles<sup>4</sup>

Abandoned vehicle - uplift	£150.00	£150.00	£150.00	0.00%	10	£ -
Abandoned vehicle - storage - fee per 24 hour storage	£20.00	£20.00	£20.00	0.00%	10	£ -
Abandoned vehicle - disposal	£150.00	£150.00	£150.00	0.00%	10	£ -

#### Immigration Visa Property Inspections

Visit / Inspection Fee	£75.00	£ 77.50	£80.00	3.23%	1	£ 3
Revisit Fee	£37.50	£ 38.75	£40.00	3.23%	1	£ 1
Issue of letter /report	£32.00	£ 33.00	£34.00	3.03%	1	£ 1

#### Private Water Supply

Information enquiries - per officer per hour <sup>3</sup>		£ 55.50	£57.00	2.70%	20	£ 1,110
No access visit fee -per officer per hour <sup>3</sup>		£ 55.50	£57.00	2.70%	4	£ 222

#### The Water intended for Human Consumption (Private Supplies) (Scotland) Regulations 2017 Regulated (Large/Commercial/Public Activity) Supplies

Initial supply sample visit fee <sup>5</sup> - per officer for single property (£57.00 per officer per property for multiple properties)	£75.00	£77.50	£80.00	3.23%	350	£ 875
Subsequent supply sample visit fee <sup>5</sup> - per hour per officer	£53.50	£55.50	£57.00	2.70%	800	£ 1,200
Supply sample failure notification and investigation fee <sup>5</sup> - per hour per officer	£53.50	£55.50	£57.00	2.70%	800	£ 1,200
Analysis of monitoring parameters <sup>5</sup>	As per Scottish Water laboratory costs				0	£ -
Additional monitoring	As per Scottish Water laboratory costs				0	£ -
Laboratory sample transfer fee per property sampled <sup>3</sup>	£0.00	£5.00	£5.00	0.00%	1,000	£ -
Risk Assessment (Preparatory work) <sup>5</sup>	£75.00	£0.00	£0.00	0.00%	300	£ -

SCOTTISH BORDERS COUNCIL FEES & CHARGES	2020/21 Charge (excl.vat)	2021/22 Charge (excl.vat)	2022/23 Charge (excl.vat)	Increase %	Estimated Usage	Estimated Impact of Inflation Increase £'s
Finance & Corporate Governance Environmental Health						
Risk assessment preparatory work <sup>5</sup> - per hour per officer	£0.00	£55.50	£57.00	2.70%	500	£ 750
Risk assessment site visit <sup>5</sup> - per hour per officer	£53.50	£55.50	£57.00	2.70%	300	£ 450
Risk assessment write up & issue of information <sup>5</sup> - per hour per officer	£53.50	£55.50	£57.00	2.70%	500	£ 750
Risk Assessment Review (Preparatory work)	£75.00	£0.00	£0.00	0.00%	120	£ -
Risk assessment review preparatory work - per hour per officer	£0.00	£55.50	£57.00	2.70%	200	£ 300
Risk assessment review failure investigation - per hour per officer	£53.50	£55.50	£57.00	2.70%	120	£ 180
Risk assessment review 5 yearly update or inadequacy - per hour per officer <sup>3</sup>	£0.00	£55.50	£57.00	2.70%	120	£ 180

#### The Private Water Supplies (Scotland) Regulations 2006

##### Type B Supplies (2017 Regulations - Exempt Supplies)<sup>4</sup>

Sample visit fee <sup>5</sup> - per single property (£50 per property for multiple properties)	£70.00	£70.00	£70.00	0.00%	60	£ -
Analysis of monitoring parameters <sup>5</sup>	As per Scottish Water laboratory costs				60	£ -
Additional monitoring <sup>5</sup>	As per Scottish Water laboratory costs				60	£ -
Risk assessment preparatory work <sup>5</sup>	£70.00	£70.00	£70.00	0.00%	50	£ -
Risk assessment site visit & report (per property or supply) <sup>5</sup>	£50.00	£50.00	£50.00	0.00%	50	£ -

#### Non Statutory

##### Mains Supplies (2017 Regulations - Exempt Supplies)

Sample visit charge - per hour per officer	£56.00	£ 58.00	£60.00	3.45%	5	£ 10
Analysis of monitoring parameters	As per Scottish Water laboratory costs				5	

#### Trading Standards

##### Weights and Measures Act 1985

##### Weighing instruments

Not exceeding 15kg	£38.20	£39.40	£41.00	4.06%	2	£ 3
Exceeding 15kg to 100kg	£56.75	£58.50	£60.00	2.56%	2	£ 3
Exceeding 100kg to 250kg	£80.50	£83.00	£85.00	2.41%	1	£ 2

##### Fees for the purpose of Section 74(2) and (4) of the 1985 Act

The fee to be paid for the adjustment of any weight or measure in the course of a service provided pursuant to Section 74 of the Act, shall be the same as the amount prescribed as the fee for testing it (plus VAT)	£103.00	£106.00	£109.00	2.83%	5	£ 15
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Charge for the issue of a Calibration Certificate on the accuracy of any weight or measure	£31.00	£32.00	£33.00	3.13%	6	£ 6
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<b>TOTAL</b>	<b>£10,688</b>
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<sup>1</sup> Price may vary depending on the extent of the infestation and a quotation will be provided

<sup>2</sup> Wherever a veterinary inspection is required, the applicant will be required to pay the veterinary inspection fee.

<sup>3</sup> New fee

<sup>4</sup> Already at statutory max.

<sup>5</sup> Where sampling of a private water supply (PWS) is undertaken for risk assessment or grant purposes, the above charges will not be made where the provisions of Scottish Government PWS Information Letter 2/2014: Financial Implications - Reimbursement claims under Section 47 of the Local Government in Scotland Act 2003 ("PWS Information Letter 2/2014") are appropriate and can be applied.

All fees & charges are quoted exclusive of VAT. Specific services are subject to VAT as required by HM Revenue and Customs. Therefore, where applicable, VAT will be charged in addition to the quoted fee or charge.

SCOTTISH BORDERS COUNCIL FEES & CHARGES	2020/21 Charge (excl.vat)	2021/22 Charge (excl.vat)	2022/23 Charge (excl.vat)	Increase %	Estimated Usage	Estimated Impact of Inflation Increase £'s
Finance & Corporate Governance Civic Government						

**Civic Government : Taxis etc.**

Taxi/Private Hire Operator <sup>1</sup>	£648.00	£669.00	£690.00	3.14%	276	£ 1,932
Taxi/Private Hire Driver (1 year)	£93.00	£96.00	£99.00	3.13%	333	£ 999
Replacement Driver's Badge	£15.00	£16.00	£17.00	6.25%	0	£ -
Substitute Vehicle	£98.00	£101.00	£104.00	2.97%	10	£ 30
Change of Use from Taxi to Private Hire & Private Hire to Taxi Licence	£72.00	£74.00	£76.00	2.70%	0	£ -
Taxi Booking Office (3 years)	£236.00	£243.00	£250.00	2.88%	0	£ -

**Other Civic Government Licensing:**

Second Hand Dealers (3 years)	£201.00	£207.00	£213.00	2.90%	58	£ 348
Street Traders (3 years)	£225.00	£232.00	£239.00	3.02%	17	£ 119
Street Trader employee (duration of employers licence)	£66.00	£68.00	£70.00	2.94%	4	£ 8
Market Operators (3 years)	£279.00	£288.00	£297.00	3.13%	22	£ 198
Metal Dealers (3 years)	£258.00	£266.00	£274.00	3.01%	0	£ -
Itinerant Metal Dealer (3 years)	£258.00	£266.00	£274.00	3.01%	16	£ 128
Indoor Sports Entertainment (3 years)	£169.00	£174.00	£179.00	2.87%	3	£ 15
Late Hours Catering (3 years)	£374.00	£385.00	£397.00	3.12%	11	£ 132
Sex Shops (3 years)	£670.00	£690.00	£711.00	3.04%	0	£ -
Knife Dealer (3 years)	£258.00	£266.00	£274.00	3.01%	1	£ 8
Skin Piercing and Tattooing (1 year Grant)	£201.00	£207.00	£213.00	2.90%	0	£ -
Skin Piercing and Tattooing (3 Years renewal)	£201.00	£207.00	£213.00	2.90%	7	£ 42
Ear Piercing Only (1 year grant)	£131.00	£135.00	£139.00	2.96%	0	£ -
Ear Piercing Only (3 years renewal)	£131.00	£135.00	£139.00	2.96%	3	£ 12

**Public Entertainment:**

Commercial (3 years)	£584.00	£602.00	£620.00	2.99%	0	£ -
Commercial (1 year)	£197.00	£203.00	£209.00	2.96%	1	£ 6
Commercial Funfair (temporary):						
1-5 stalls	£53.00	£55.00	£57.00	3.64%	25	£ 50
6-20 stalls	£169.00	£174.00	£179.00	2.87%	4	£ 20
21 or more stalls	£335.00	£345.00	£355.00	2.90%	5	£ 50
Non-commercial (3 years)	£169.00	£174.00	£179.00	2.87%	60	£ 300
Non-commercial (1 year)	£58.00	£60.00	£62.00	3.33%	1	£ 2
Non-commercial (temporary)	£42.00	£44.00	£45.00	2.27%	60	£ 60
Other temporary licences	£85.00	£88.00	£91.00	3.41%	41	£ 123

**Civic Government : General**

Application for Material Change	£34.00	£35.00	£36.00	2.86%	0	£ -
Issue of Duplicate Licence	£33.00	£34.00	£35.00	2.94%	0	£ -
Certified true copy of entry in register	£33.00	£34.00	£35.00	2.94%	0	£ -

**Miscellaneous Licensing:**

Cinemas – Annual	£303.00	£312.00	£321.00	2.88%	1	£ 9
Residential Caravan Sites	£618.00	£637.00	£656.00	2.98%	0	£ -
Houses in Multiple Occupation (HMO) (3 years)	£590.00	£608.00	£626.00	2.96%	18	£ 324

**Democratic Services**

Property Clearance Certificates	£83.00	£85.00	£88.00	3.53%	15	£ 45.00
Street Naming	£160.00	£165.00	£170.00	3.03%	21	£ 105.00
Property Numbering	£79.00	£81.00	£83.00	2.47%	300	£ 600.00
Property Re-naming	£79.00	£81.00	£83.00	2.47%	5	£ 10.00

**TOTAL**      £      **5,675**

**NOTE**

<sup>1</sup> Operators may pay in three annual instalments which may then be subject to approved increases.

All fees & charges are quoted exclusive of VAT. Specific services are subject to VAT as required by HM Revenue and Customs. Therefore, where applicable, VAT will be charged in addition to the quoted fee or charge.